



Fyfield Village Pre–School

Fyfield Village Pre-school Payment Plan Policy 2019

Pre-school's policy on paying using a payment plan is summarised below:

- A payment plan can be set up for any parent/carer to pay pre-school fees.
- If you would like to pay using a payment plan the details of when and how much you will pay will need to be put in writing either by letter addressed to Lily Davis or email to lilydavis269@gmail.com.
- Payment has to be made on the date agreed. If the payment is not received on this date the late payment fee of £10 will be charged plus £2 per day after that.
- If payment is missed three times then you will no longer be able to pay using a payment plan.

We/I, parent/s ofagree to adhere to the above policy.

Signed:..... Print.....